Al-Anon International Group Records Change Form

1. Group Record

WSO I.D. Number __________________________

2. Status  
☐ Change  ☐ Inactive

3. Changes

☐ Group Name  ☐ Current Mailing Address (CMA)  ☐ Meeting Place
☐ GR  ☐ Phone Contact for the Public  ☐ Meeting Time  ☐ Meeting Day

4. Group Registration Overview

Group Name*  
* Reflects Al-Anon principles and is inviting to all. See instructions to fill out the form. Please note that group names not in compliance with the Al-Anon policy will delay processing of the registration.

Contact the WSO for further information.

Mailing Language __________________________

Location  
Meeting Place __________________________________________

Complete Meeting Address ________________________________________

Country _________________________________________________________________________________________________________

Group email ____________________________________________

Phone Contact for the Public

First Name ____________________________________________ Phone Number ____________________________

First Name ____________________________________________ Phone Number ____________________________

5. Meeting Attendees

Day ________________  Time _____________  ☐ AM  ☐ PM

Meeting Attendees:
☐ Families, Friends and Observers welcome
☐ Families and Friends only

Spoken Language __________________________  Member Count ______________

☐ Beginners*  ☐ Introductory**  ☐ Limited Access***
☐ Handicap Access  ☐ Child Care  ☐ Fragrance Free
☐ Smoking Permitted  ☐ Sign Language

Location Instructions ____________________________________________

*held in conjunction with a regular Al-Anon group meeting, not considered an Al-Anon group. Provide newcomers a simple introduction to Al-Anon.

**Attendance changes frequently; not considered an Al-Anon group. Attendees are invited to go to regular Al-Anon meetings.

***Meeting access is limited due to the facility's entry restrictions. These groups meet at sites such as military bases, institutions, industrial plants, or schools.

6. Current Mailing Address (WSO mail for the group is sent to the postal and email addresses)

First Name ____________________________________________ Last Name ____________________________________________

Complete Address ____________________________________________

Country _________________________________________________________________________________________________________

Phone Number ____________________________________________ Email ____________________________________________

CMA email address is entered here. Please enter Group email address in section #4 (See instructions for more information)

7. Group Representative

First Name ____________________________________________ Last Name ____________________________________________

Complete Address ____________________________________________

Country _________________________________________________________________________________________________________

Phone Number ____________________________________________ Email ____________________________________________

The WSO will register any group designating itself as an Al-Anon Family Group with the understanding that it will abide by the Traditions and that meetings will be open to any Al-Anon members. Al-Anon/Alateen Service Manual (P24/27), "Digest of Al-Anon and Alateen Policies"

Submitted by: __________________________  Date: ________________  Phone: __________________________  Email: __________________________