



Al-Anon Family Groups
Help and hope for families and friends of alcoholics



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al-anon.org
wso@al-anon.org

**Please read at a minimum of two successive meetings
so that all members may have an opportunity to
participate in the Seventh Tradition**

**Quarterly Appeal Letter
To Individual Members in Your Group**

February 2022

Dear Al-Anon and Alateen members,

This letter is an appeal directly to members for contributions, as well as a message of gratitude for your continuous support of the World Service Office (WSO). Your generous contributions allow us to continue the services listed on the back of this letter as well as invest in new technology and new ways of reaching out to those still affected by the disease of alcoholism.

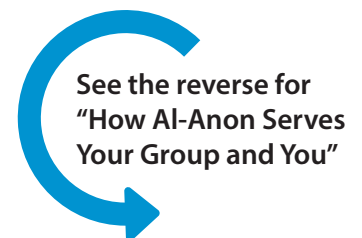
As we continue to honor the Seventh Tradition of being fully self-supporting, declining outside contributions, we look to you, our members, to sustain us. In addition to making contributions, purchasing our Conference Approved Literature is another fabulous way of offering your support. Our Declaration states, "Let It Begin With Me!"

Remember, there are many ways to contribute: on our website via the contributions tab, through the *Al-Anon Family Groups Mobile App* contributions tab, within the online store at checkout, or by check or money order made out to AFG, Inc. and mailed to the address below.

Our World Service Conference theme this year is, "Enhancing Our Recovery through Abundance, Unity, and Understanding"! As we move forward in 2022, the Al-Anon Family Groups continue to provide an abundance of meetings, offering support, comfort, and understanding to friends and families of alcoholics. Thank you all for being part of our primary purpose!

In gratitude,

Cindy M.
Member
AFG, Inc. Treasurer
treasurer@al-anon.org



Contributions to Al-Anon Family Group Headquarters, Inc. or Al-Anon Family Group Headquarters (Canada) Inc. may qualify as a charitable deduction, but the WSO makes no judgment as to the specific deductibility of a contribution by any member.

The last annual financial report, filed with the New York State Department, may be inspected at State of New York, Office of the Attorney General, Charities Bureau, 120 Broadway, New York, NY 10271; upon written request to the Commonwealth of Virginia, Department of Agriculture and Consumer Services, Division of Consumer Protection, Office of Consumer Affairs, PO Box 1163, Richmond, Virginia 23218; or at al-anon.org/members.

Al-Anon Family Group Headquarters, Inc., 1600 Corporate Landing Parkway, Virginia Beach, VA 23454-5617

How Al-Anon Serves Your Group and You

Programs

Group Services

- Supports all registered Al-Anon Family Groups
- Maintains group, meeting, and trusted servant records
- Creates *Alateen Talk* quarterly newsletter
- Supports Inmate Correspondence Service
- Supports Alateen groups and encourages Al-Anon members to serve through their Area process
- Sends complimentary Conference Approved Literature (CAL) and other service materials
- Supports Al-Anon Information Service Centers (AIs)
- Supports trusted servants in their various roles and responsibilities
- Answers questions about group issues
- Approves Area Alateen Safety and Behavioral Requirements

Public Outreach / Professionals

- Prepares and distributes *Al-Anon Faces Alcoholism (AFA)* magazine
- Sends complimentary materials to professionals
- Performs outreach to professionals

- Attends professional conferences to share the Al-Anon message
- Supports and encourages Areas, members, Al-Anon service arms, and service entities in public outreach efforts

Literature

- Responds to correspondence about literature and *The Forum*
- Performs research to give the most thorough response to members' questions regarding CAL
- Processes requests to reprint CAL
- Prepares and edits CAL
- Plans, schedules, and conducts Literature Committee web conference calls
- Prepares and edits *The Forum*
- Provides leadership and support on the AFG Connects communities for *Forum* and Literature Coordinators and Area Newsletter Editors

Conference

- Prepares program and staffs the World Service Conference (WSC)
- Prepares the *World Service Conference Summary (P-46)*
- Provides leadership and support for Delegates, Area Chairpersons, and

- District Representatives
- Responds to all communications regarding Delegate and Conference concerns
- Develops service tools to educate the membership on the Structure

International

- Supports International structures
- Coordinates International Al-Anon General Services Meeting (IAGSM)
- Prepares *IAGSM Summary*
- Monitors and processes reprint permissions for the International community
- Coordinates the review of translations of CAL
- Supports the International Meeting Search on the al-anon.org website

Other Program Services

- Participates in Area and International events
- Maintains the Archives
- Provides groups with registration dates
- Facilitates updates to the *Service Manual*
- Creates International Convention program

Administration and Digital Communications

Digital Communications

- Designs, builds, and maintains the website
- Builds and maintains the *Al-Anon Family Groups* Mobile App
- Creates content for and manages blogs, podcasts, and social media pages
- Supports Web and Public Outreach (PO) Coordinators
- Develops service-wide PO campaigns, including Public Service Announcements (PSAs), and collaborates with media

- Maintains *The Best of Public Outreach*
- Conducts internal research and collaborates with researchers
- Builds and distributes *In the Loop*
- Evaluates emerging technologies to determine benefits for AFG, Inc. and the fellowship

Administration

- Answers the Toll-Free Meeting line in English, Spanish, and French
- Facilitates special projects and events, including Conference and International Conventions

- Maintains and defends copyrights and trademarks
- Coordinates Staff and World Service Office (WSO) Volunteers participation in International and Area events
- Oversees Staff implementation of the Board of Trustees' Strategic Plan
- Recruits, grows, and retains WSO Staff to support our primary purpose
- Grants permissions for service arms to post the Legacies on their websites
- Facilitates the WSO Volunteer application process to ensure consistency in candidate selection

Finance & Operations

Operations

- Designs *The Forum* and *AFA*; *In the Loop*; event programs, posters, and summaries; and CAL
- Translates, designs, and distributes *Le lien* and *Al-Anon y Alateen en acción* magazines
- Translates new and updated literature, WSO website pages, programs, Mobile App premium content, and other

- published materials
- Stocks literature inventory
- Maintains WSO building and grounds
- Maintains AFG Connects and the online store

Finance & Customer Service

- Manages AFG, Inc. financial matters
- Receives and processes member contributions

- Processes and distributes literature orders for members, groups, and Literature Distribution Centers (LDCs)
- Receives and processes *The Forum* and Mobile App premium content subscriptions