

Celebrating One Day at a Time



Al-Anon's International Convention 2018

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**Please read at a minimum of two successive meetings
so that all members may have an opportunity to
participate in the Seventh Tradition**

Dear Al-Anon and Alateen members,

In a March 1, 1952 newsletter, the Clearing House sent out the very first semi-annual appeal letter to 250 registered groups, in which co-founders Lois and Anne asked for a one dollar contribution from each member. In that same newsletter it was announced that the majority of members favored 'The Al-Anon Family Groups' as a permanent name for the groups of families and friends of alcoholics.

Sixty-six years later, the Clearing House is our World Service Office. The appeal letter is mailed quarterly to almost fifteen thousand groups in the U.S. and Canada. In November, the letter is sent to an additional 350 groups worldwide. As we begin the new year, we are given the opportunity to reflect on how our gratitude has grown. This is our opportunity to demonstrate that gratitude. We are suggesting twenty dollars per member per year. For some, five dollars per appeal letter is a real hardship; others may be able to contribute more.

Our purpose remains the same: to help families and friends of alcoholics.

Please consider the ongoing need and the important part you play in keeping Al-Anon vibrant and healthy for at least another 66 years.

In gratitude,

Jennie M.
Member
Treasurer, AFG, Inc.

Contributions to Al-Anon Family Group Headquarters, Inc. or Al-Anon Family Group Headquarters (Canada) Inc. may qualify as a charitable deduction, but the WSO makes no judgment as to the specific deductibility of a contribution by any member.

The last annual financial report, filed with the New York State Department, may be inspected at State of New York, Office of the Attorney General, Charities Bureau, 120 Broadway, New York, NY 10271; upon written request to the Commonwealth of Virginia, Department of Agriculture and Consumer Services, Division of Consumer Protection, Office of Consumer Affairs, PO Box 1163, Richmond, Virginia 23218; or at al-anon.org/members.



Al-Anon Family Groups
Help and hope for families and friends of alcoholics

How the WSO Serves Your Groups and You

Finance

Business Services

- Pays the bills of AFG, Inc.
- Receives and processes contributions
- Processes literature orders for groups and LDCs
- Receives and processes *Forum* subscriptions
- Stocks literature inventory

Other Business Services

- Designs and maintains website
- Designs *The Forum*
- Maintains AFG Connects
- Social Media

Administration

Administrative Services

- Provides support services for all other departments at the WSO
- Maintains and defends copyrights and licenses
- Grants permission for service arms to post the Legacies on their Web sites
- Coordinates staff and Trustee participation at Area Assemblies and Events
- Maintains the archives
- Handles daily correspondence from the fellowship

Programs

Group Services

- Keeps Group Records Information current
- Holds Conference Calls with Coordinators
- Supports Alateen and AMIAS Certification
- Sends complimentary CAL and other Service materials
- Supports Al-Anon Information Service Centers (AIS)
- Maintains Members' Web site
- Answers your questions about group issues
- Maintains Alateen Safety and Behavioral Requirements

Public Outreach

- Prepares and distributes *Al-Anon Faces Alcoholism*
- Prepares and distributes radio and TV PSAs
- Prepares and distributes press releases
- Supports and encourages Areas in public outreach efforts
- Publishes and updates *The Best of Public Outreach*, on the Members' Web site
- Posts to Web sites, blogs, podcasts and social media
- Performs outreach to professionals
- Collaborates with researchers
- Prepares and distributes *e-News For Professionals*

Literature

- Responds to correspondence about literature and *The Forum*
- Performs research to give the most thorough response to members' questions regarding CAL
- Processes requests to reprint CAL
- Prepares and distributes CAL
- Plans, schedules and conducts Literature Committee Conference Calls
- Produces *The Forum*
- Reviews communications for style and grammar
- Manages AFG Connects folders for the *Forum* and Area Newsletter Coordinators

Conference

- Coordinates and staffs World Service Conference
- Prepares *World Service Conference Summary*
- Provides leadership and support for District Representatives and Delegates
- Responds to all communications regarding Delegate and Conference concerns
- Develops service tools to educate the membership on structure

International

- Support for International structures
- Coordinates International Al-Anon General Services Meeting
- Prepares *International Al-Anon General Services Meeting Summary*
- Monitors and processes reprint permissions for the International community
- Coordinates the review of translations of Conference Approved Literature

Other Program Services

- Coordinates and staffs TEAM Events
- Prepares and distributes *Area Highlights*
- Maintains AFG Connects
- Translates and distributes *Le lien* and *en Acción*
- Prepares and distributes *Group e-News*
- Translates literature and other written pieces
- Hosts Anniversary celebrations
- Coordinates and staffs International Convention